

**ANNUAL QUALITY
ASSURANCE REPORT OF THE IQAC
2016-2017**



MOUNT TABOR TRAINING COLLEGE

PATHANAPURAM, KOLLAM, KERALA- 689 695

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PREFACE

Mount Tabor Training College, Pathanapuram, Kerala (a minority educational institution) was established in 1960, which is the happy fruition of the vision and tremendous industry of a towering personality; His Grace Mar Thoma Dionysius Metrapolitan of Orthodox Church. His grace initiated his religious and educational endeavours from a beautiful hillock called MOUNT TABOR in the heart of Pathanapuram town. The College is affiliated to University of Kerala and has an impeccable track record in being one of the trail blazers in the field of education, a pioneering institution always trying out innovative strategies for teaching and learning. The success of efforts to do things differently is visible in academic output, examination results and career placement of students.

Vision of the College

Mount Tabor is the hillock of transfiguration of Jesus Christ. The vision of Mount Tabor Training College is to transform and transfigure the students to be empowered teachers who engage teaching as a service and a sacrifice to save the learner from the darkness of evil and lead towards the light of wisdom.

Mission Statement

- To equip the prospective teachers to become engaged citizens who are physically healthy, emotionally intelligent, personally effective, socially responsible, aesthetically sensitive, who have character commitment and courage with global consciousness and local connectedness.
- To motivate student teachers to become transformative teachers who demonstrate faith in their thought, wisdom in words, courage in deeds and service as a symbol of their life.
- To mould the self to fully functioning personalities who integrate cognitive and affective talents in the classrooms to make learning a pleasant experience for the learners.
- To extend the teacher education services to the community for the well-being of the society
- To explore the educational scenario to supplement, support and intervene in the educational sphere to make it more effective.
- To promote quality of Teacher Education in the light of a Christian understanding of the world and society.

The quest for excellence is highlighted in the vision & mission of the institution.

Part – A

AQAR for the year (for example 2013-14)

1.	Details of the Institution	2016-17
1.1	Name of the Institution	Mount Tabor Training College
1.2	Address Line 1	Pathanapuram
	Address Line 2	Mount Tabor Convent Road
	City/Town	Kollam
	State	Kerala
	Pin Code	689695
	Institution e-mail address	principaltabor@gmail.com tabor1960@rediffmail.com
	Contact Nos.	0475 2352323 9495922323
	Name of the Head of the Institution:	Dr. Sunny Skariah
	Tel. No. with STD Code:	0475 2352323
	Mobile:	09495537146

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

Forex.<http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	7.5	2005	5
2	2nd Cycle	A	3.16	2016	5
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :
DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2016-17 (28/10/2020)
- ii. AQAR 2015-16 (24/10/2020)
- iii. AQAR 2014-15 (04/02/2016)
- iv. AQAR 2013-14 (09/07/2014)
- v. AQAR 2012-13 (09/07/2014)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

University of Kerala,
Thiruvananthapuram

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Continuous monitoring of the activities of the college
- Promotion of research related activities
- Enhancement of office facilities
- Student leadership training activities
- Preparation of Ecofriendly things to make campus plastic free
- Initiatives for creation and updating of blogs
- Facilities for Inclusive Education
- Added facilities for technology based learning in classrooms and library
- Alumni interactions for future planning

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Renovation of curriculum labs ICT facility enhancement for all classrooms Scientific literacy development programme Women capacity development programme In service training for school teachers Adoption of school Orientation to teacher educators on 2 year B.Ed. programme ICT oriented courses for girl students	<ul style="list-style-type: none"> • A facelift was given to the institution • Mathematics lab, science lab, technology lab and social science lab updated • Implemented Two year B Ed. course • Infrastructure arrangements for two year course • MGOCSM magazine released • Maintenance of garden flower pots and herbal plants • Increased the practice of paperless transaction • Research oriented initiatives for students

<p>Orientation in documentary preparation</p> <p>Orientation for preparing MCQ test battery</p>	<ul style="list-style-type: none"> • Equipped ICT facilities in classrooms • Initiatives for making ecofriendly things • Preparation of research projects • Preparation of multiple choice items
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* Attach the Academic Calendar of the year as Annexure. (Annexure VII)

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

2.17 Provide the details of the action taken

- Equipments purchased for science lab
- Mathematics lab, science labs, technology lab, psychology lab and social science lab renovated
- Micro teaching lab updated.
- Equipments for physical education lab updated
- Maintenance of smart classrooms.
- Organised programs to enhance environmental consciousness.
- Maintained diesel generator to ensure uninterrupted power supply.
- Indoor oxygen plant pots to enhance energy sustenance.

Part – B(2016-2017)

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	6 Optional Subjects	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	6	-	-	-
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 Optional Subjects
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure(Annexure I,II,III,IV)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	11	5	-	-

2.2 No. of permanent faculty with Ph.D. 6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty 3 - 2 FIP substitute

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	2	-
Presented papers	8	-	-
Resource Persons	2	-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Capacity building programme, Yoga training, Fine Arts and performing arts, Online examination, Learning Management System (Edmodo)

2.7 Total No. of actual teaching days during this academic year 200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Online Multiple Choice Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 1 - 4

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.(Two year)	47	Not applicable				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC discusses examination results, feedbacks etc. and directs and suggests necessary reforms.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	1	0	0
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC directs and monitors the activities of the research committee which coordinates and promotes the research activities of the institution to achieve excellence in research.
- The faculty members pursued Ph.D. in Various Universities.
- Encourage the faculty to take up minor and major projects.
- Motivate the students and faculty to participate in international, national & state workshops and conferences to present research papers.
- Research cell promote quality in academic research
- Invites Lectures of eminent persons.
- Encourages research based projects.
- Organises seminars and workshops on various topics.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	-	4	4
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	8	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	22	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2years	UGC	1 lakh	50000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	2	-	-	1
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of PhD awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	State level	<input style="width: 40px; height: 20px;" type="text" value="-"/>
National level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	International level	<input style="width: 40px; height: 20px;" type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	State level	<input style="width: 40px; height: 20px;" type="text" value="-"/>
National level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	International level	<input style="width: 40px; height: 20px;" type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	State level	<input style="width: 40px; height: 20px;" type="text" value="-"/>
National level	<input style="width: 40px; height: 20px;" type="text" value="-"/>	International level	<input style="width: 40px; height: 20px;" type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input style="width: 40px; height: 20px;" type="text" value="-"/>	College forum	<input style="width: 40px; height: 20px;" type="text"/>
NCC	<input style="width: 40px; height: 20px;" type="text" value="-"/>	NSS	<input style="width: 40px; height: 20px;" type="text" value="-"/>
		Any other	<input style="width: 40px; height: 20px;" type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The faculty of the College oriented many governmental and non-governmental organizations on various social issues.
- The faculty attended many social upliftment programmes/community service activities.
- The faculty visited many schools to give awareness programmes for students.
- The faculty gave lectures to teachers of other institutions
- Student teachers under the guidance of teachers gave value education classes in various schools
- Student teachers conducted public awareness programmes on health-related issues, environmental issues etc.
- Student teachers surveyed various social aspects of education and development.
- The counselling cell gives counselling service to the needy.
- Student Teachers and faculty visited nearby orphanage and provided financial support as part of social responsibility.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4226.96 Sq.m	-	-	4226.96 Sq.m
Class rooms	16	-	-	16
Laboratories	10	-	-	10
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

The college office is automated. The details of the staff and students, salary bill preparation and student grants are computerized. The college library provides access to 93809 e-books and 6186 e-journals.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11783	25,62,666	281	96388	12064	26,59,054
Reference Books	728	5,17,863	28	36330	756	554193
Inflibnet e-Books	1	5750	0	-	1	5750
Journals	31	15310	0	-	31	15310
e-Journals	6186	-	0	-	6186	-
Digital Database	1	-	0	-	1	-
CD & Video	164	-	0	-	164	-
Others (Thesis)	273	-	0	-	273	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	26	49	36	-	7	6	-
Added	0	0	0	0	0	0	0	-
Total	49	26	49	36	-	7	6	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college is equipped with broad band internet connection and free access is provided to the student in the computer lab, classrooms and the library. The staff and the students are given training in the use of ICT.

4.6 Amount spent on maintenance in lakhs :

i) ICT	167982
ii) Campus Infrastructure and facilities	557852
iii) Equipments	93682
iv) Others	1126147
Total :	1945663

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Implemented two year curriculum and collected feedbacks regarding the arrangements and coordination of different activities organized.
- Entry level behaviour of students was assessed based on tests and observation; necessary changes were made in the modes of transaction and learning experience.
- Learner centered approaches are ensured to individualise learning process and progress.
- Enhancement of organisational skills and leadership quality of Students in the conduct of college level programmes was ensured.

5.2 Efforts made by the institution for tracking the progression

- Continuous and comprehensive evaluation is adopted
- Installation of advanced technological devices and its use were ensured to keep the instructional strategies updated and to suit the global requirements.
- Free internet facility was provided in all the classrooms.
- Feedback is collected from various stakeholders to track progression.
- Conducted lectures, group discussion, seminars, workshops and conferences for empowering students and keeping abreast with the latest development.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
96			

➤ No. of students outside the state Nil

➤ No. of international students Nil

Men	No	%
	06	6.2

Women	No	%
	91	93.8

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
28	06	00	13	00	47	57	11	01	25	02	96

Demand ratio 97:334 Dropout % 2.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college library has sufficient reference materials for competitive exams like NET, SET, KTET and CTET. Subject wise collection of study materials in optional classes was provided. Students of the present and previous batches make use of it.

No. of students beneficiaries

18

5.5 No. of students qualified in these examinations

NET	04	SET/SLET	14	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	04	UPSC	-	Others	

5.6 Details of student counselling and career guidance

A counselling cell and career guidance cell is functioning in the college for providing personal guidance to the students. For the initial guidance, a five-day orientation programme is given to students. Experts in the field of education are invited for proper guidance to our students.

No. of students benefitted

17

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			27

5.8 Details of gender sensitization programmes

Women’s day was observed and competition in paper and poster presentations was conducted in connection with women’s day observation.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	07	10,000
Financial support from government	152	4,53145
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- Drinking water facility : Installed new water purifier system
- Waste disposal : Established a pipe composting system

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Mount Tabor is the hillock of transfiguration of Jesus Christ. The vision of Mount Tabor Training College is to transform and transfigure the students to be empowered teachers who engage teaching as a service and a sacrifice to save the learner from the darkness of evil and lead towards the light of wisdom.

Mission

- To equip the prospective teachers to become engaged citizens who are physically healthy, emotionally intelligent, personally effective, socially responsible, aesthetically sensitive, who have character, commitment and courage with global consciousness and local connectedness.
- To motivate student teachers to become transformative teachers who demonstrate faith in their thought, wisdom in words, courage in deeds and service as a symbol of their life.
- To mould the self to fully functioning personalities who integrate cognitive and affective talents in the classrooms to make learning a pleasant experience for the learners.
- To extend the teacher education services to the community for the well-being of the society.
- To explore the educational scenario to supplement, support and intervene in the educational sphere to make it more effective.
- To promote quality of Teacher Education in the light of a Christian understanding of the world and society.

6.2 Does the Institution has a management Information System

The Management Information System (MIS) is established in the college. All data regarding the staff and students are stored in the principal's room, office and library. These are used effectively when needed. The files of every individual student getting admitted in the college will help to understand the details of the students and help in the office administration. The development and review of data and information on the academic and administrative aspects are done manually. The faculty members follow the academic calendar of the college as well as the university. Salary bills are prepared on computers. The staff members are enrolled in the government website 'Spark' from which service details can be obtained. The student scholarships and grants are collected through e-grants.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Dr. Sam V. Daniel is a member of Board of studies and all other faculty are members of the review curriculum 2014 to meet the requirements of the 2 year programme with four semesters as recommended by the NCTE. Dr. Sam .V Daniel, Dr. George Varghese, Mr. Jijan .E K and Mrs. Asha .K Thomas are subject committee members of the Online Multiple Choice Test for IVth semester and participated in the workshops conducted for the preparation of online multiple choice test battery, All other faculty prepared test items for various subjects.

6.3.2 Teaching and Learning

- Conduct innovative programs such as team teaching, cognitive coaching in training students, peer group interactions and intellectual discussions on creative issues.
- Provide ICT oriented and ICT based classes
- Provided Media based information and communication technologies.
- Develop e-contents on important topics of pedagogical, philosophical and psychological areas.
- Implemented school induction program for students in order to familiarize school environment.
- Implemented two phases in Practice teaching.
- Started web pages and blogs for posting students reflections, ideas, notes and answers on various issues.
- Updating blogs with innovative works, strategies and reports.
- Remedial teaching to assist students in their holistic development.
- Self-evaluation through reflective practices.
- Content transaction by experts.
- Encourage reading and reflecting on general and subject related text books.
- Skill teaching by demonstrations.
- Video based teaching.
- Evidence based performance assessment.
- Conducted programs for capacity building.
- Included yoga training, fine arts and performing arts.
- Preparation of decorative items for work experience lab.
- Encourage to conduct workshops and symposiums.

6.3.3 Examination and Evaluation

- Student performance and attainment is tested and evaluated through internal tests, mid-semester examinations, model examination and evaluation of practicums, teaching records, peer review and teaching practice classes.
- Continuous evaluation through teaching practice class observation and participation in college activities.
- Inclusion of online examination for various papers.
- Evaluation by the school mentors during practice teaching.
- Developed evaluation proforma to evaluate practice teaching classes.
- Preparation of Multiple choice question battery.
- Writing of reflective journals.
- Internal marks/grades are published on the notice board thus providing students the opportunity to raise their grievances if any.
- Developed evaluation pro-forma to evaluate practice teaching classes through peer review.
- Internal tests through objective type and descriptive type test items.

6.3.4 Research and Development

- Encouraged all the faculty members to pursue research- Six members have Ph.D; Two members have completed fellowship under FDP; eight members have already registered for Ph.D.
- Four faculty members are research guides.
- Encouraged teachers to undertake minor and major research projects. Two of the faculty members completed and submitted minor research projects.
- Participating and presenting papers in the various international, national and state level seminars and workshops organized by various colleges and councils.
- Publishing research articles in various journals.
- Provide training in the preparation of projects.
- Encouraged students to do research oriented projects.
- Provided trainings in the use of modern technology in teaching and to create blogs.
- Encouraged students to prepare objective type questions for MCQ Test Battery.
- Provide assistance in the preparation of research tools.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our college has a well-furnished Library with new furniture and shelves with internet accessibility.
- All the general halls and subject classes are equipped with LCD projectors. The college has a well-furnished seminar hall. The computer lab, technology lab, psychology lab, science labs and physical education lab are also well equipped. One interactive board was fixed in the seminar hall. The college is equipped with broad band internet connection and free access is provided to the students in the computer lab, classrooms and the library. The students are given training in computer and in using different types of projectors and interactive board.
- The new entrants to the course are oriented in the beginning of the course about the general rules, arrangement, different sections, classification system, OPAC etc. The library also provides reprographic facilities like photocopy, printing, scanning, CD writing etc. For this one network printer and a photocopier is made available in the library.
- Relaxed reading is arranged in the reading room. Cubicles are arranged in the IT zone for accessing e-resources.
- A computer with software JAWS to help blind students is reserved in the library.

6.3.6 Human Resource Management

- Maximum potentialities of the teaching staff are utilized and are encouraged to take classes in other institutions as extension programs.
- Ensure proper services of the administrative staff.
- Administrative staff is continuously oriented in the latest government policies and norms.
- Capacity building, Community Living Program, Yoga practice program and personality development programs are organized for shaping the talents of the students, moulding their character and imbibing in them a sense of responsibility.

6.3.7 Faculty and Staff recruitment

Sri. Nikhil John is appointed as computer instructor during this year.

6.3.8 Industry Interaction / Collaboration

- The institution avails assistance from UGC for various projects and developmental activities.
- Organizes various seminars and programs in collaboration with UGC, IQAC, Josco School of nursing, Marian College, Kuttikanam and various other organizations.
- College auditorium serves as a venue for various community programs.
- The students prepared and distributed instructional aids to practice teaching schools and carried out conscientization programs on various social issues.

6.3.9 Admission of Students

The admission to the 2 year course during June 2016 was conducted directly by the college. The students had to submit the application of admission in the college which was scrutinised by the admission committee and the rank list was published. The rank list was prepared following the rules prescribed by the university and the government.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Provisions for doing PhD under FDP programme. • Family benefit scheme. • Group insurance(GPIS)
Non teaching	<ul style="list-style-type: none"> • Family benefit scheme. • Group insurance(GPIS)
Students	<ul style="list-style-type: none"> • Group insurance for students. • Stipend to SC/ST, SCBC and poor forward caste students. • Scholarships like Muslim girl scholarship, Paloli Muhammad Kutti scholarship, Blind student scholarship and C H Muhammad Koya scholarship.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	management
Administrative			Yes	management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Even though the academic calendar is prepared by the university, the colleges have freedom to prepare its own timetable and flexibility is allowed for curricular activities. The college has freedom to conduct own extension activities and programs for students welfare. The college conducts internal exams and other assessment procedure as its own. The university does not restrict the college from curricular adaptations and enhancement within the preview of the university regulations.

6.11 Activities and support from the Alumni Association

An alumni association has been formally constituted in the college since 1993. All students will be members of the association when they complete the B. Ed course. The association gives suggestions for improving the facilities of the college, takes model classes and assists in the welfare of the college.

A general body meeting of the Alumni Association (TOSA) was held on 20th July 2016 in connection with the NAAC Peer Team visit. His Grace Yakoob Mar Irenios, Metropolitan of Kochi Diocese and His Grace Kuriakose Mar Clemis, Metropolitan of Thumpamon Diocese of Malankara Orthodox Church, prominent alumni of the college were present in the meeting.

The following are the office bearers-

President	: Dr. Sunny Skariah(Principal)
Secretary	: Mr. Shaji Luke
Bilo Committee	: Mr. Abin
Joint Secretary	: Mr. Binu Samuel, Mrs. Arathy Krishna
Treasurer	: Mrs. Smitha Eapen
Executive committee members	: Mr. Shanavas Khan, Mr. P. K. Thomas, Mr. Shibu Khan, Mr. Sharafudeen C. K Mr. Johnkutty Mr. Byju Kumar Mr. Sangeeth Jose

6.12 Activities and support from the Parent – Teacher Association

The PTA is functioning very effectively and providing all supports to academic and infrastructural developments of the college. It renders all possible suggestions for day to day activities, financial aid for the development of infrastructural facilities and support to the management and staff for the smooth functioning of the institution. In the PTA meeting held on 1st July 2016, all the office bearers selected from two year batch were re-elected and other members were added from the new two year batch. The following are the office bearers during this year-

President	: Prof. John Zachariah
Vice President	: Mrs. Usha Mathew
Secretary	: Mr. Jacob George
Joint Secretary	: Mr. Joji Jacob
Treasurer	: Dr. Sunny Skariah
Executive Members	: Mrs. Lissy Baby
	Mrs S.Beenakumari
	Mr. C.G. James
	Mr. Somarajan,
	Mr. Sreekumar,
	Mr. Thampan O.P
	Mrs. Saajith Beegom
	Mr. Jose Idicula

6.13 Development programmes for support staff

- Staff Awareness programme on Tax Deduction at Source(TDS) organized by IQAC and Treasury Department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Provide training to prepare decorative items using low cost community resources.
- Encouraged students to plant garden plants for the beautification of campus.
- Taken measures for effective drainage system and waste disposal.
- Encouraged students to plant herbal plants for Herbal garden.
- Encouraged students to use eco-friendly things for their daily needs to make campus plastic free.
- Taken initiative to maintain the indoor oxygen pots.
- Setup a new solar light.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Good governance and leadership
- Venue for ASAP- projects of Government of Kerala
- Administrative staff motivated to attend development programmes and trainings.
- Installed internet facilities in optional classes
- Yoga and health education classes for students
- Classes for art and aesthetic education for students
- Class on life style diseases organised by primary health centre
- Content service of journals implemented
- Initiatives to start a new journal for the institution
- Implemented book talk, best user award, suggestion box, feedback collection and user survey
- Books were given to anganvadi children as part of reading week observation
- Girl students of nearby school were allowed to visit as part of reading day observation
- College library offers facilities for all research students.
- Motivated the students to use eco-friendly materials
- Training for the preparation of documentaries for students
- Installed new water purifier.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Implementation of the two year B.Ed. course
- Infrastructure facilities to implement two year B Ed. Course
- Research oriented initiatives for students
- Initiatives to prepare research tools
- Updated Mathematics lab, science lab, technology lab, Psychology lab and social science lab.
- Maintained ramp for the differently abled.
- ICT facilities in classrooms
- Promotion of research related projects
- Maintenance of two wheeler parking area
- Maintenance of garden flower pots and herbal plants
- Documentation of institutional activities
- Installation of staff punching machine

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Documentary Preparation on promoting Environmental Awareness
2. Preparation of Eco-friendly products (**Annexure V & VI**)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Continuing use of CFL lights for lighting
- Poster campaign competition organised to commemorate the World Environment Day
- Planting of garden plants for campus beautification
- Preparation of documentaries on environmental issues.
- Usage of eco-friendly things among staff and students
- Awareness classes among school students to reduce the usage of plastics
- Observance of water day
- Herbal garden and making of oxygen pots.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Commitment of the management towards quality education
- Located in the heart of the remote village
- Good infrastructure and physical facilities
- Spacious and well stocked library
- Well maintained and safe residential facilities for girl students
- Highly qualified staff
- Motivation to all the staff members for career and academic excellence
- Improvement in the number of A and A' grades in the University examinations
- Majority of the passed out student teachers were placed in CBSE and state government institutions
- Some of our passed out students qualified in NET, SET and TET
- Participation of the faculty in many seminars, conferences and workshops.
- Faculty acted as resource persons
- Workshops conducted by Library Forum for staff.
- Administrative staff participated in many training programmes.
- Many of our teaching and administrative staff were inspired to pursue higher studies
- Participation of the administrative staff in service programmes by the government for them
- Well equipped laboratories.
- Support from alumni association.

Weaknesses:

- Limited consultation activities within and outside state
- Lack of opportunity in organising international seminars.

Opportunities:

- Quality education with assistance from the government
- Increased opportunities to develop and establish new programmes to meet the new and growing demands of the society

Threats:

- New courses need to be introduced to cope up with the changing scenario in the field of higher education.
- Lack of transportation facilities to reach the institution.

8. Plans of institution for next year

- To implement internal annual audit
- To structure assessment methods to evaluate student learning outcome
- Infrastructure augmentation
- To send applications to UGC for financial assistance for international seminars and projects
- To reinstate the M.Ed. course
- To get approval from the University and the state government to approve research centre.
- Training for supporting staff in office procedure
- Establish a pipe composting system
- Adoption of a school for the SC/ST students
- Green initiative and sustainability and self reliance towards energy requirements
- Cleanliness drive

- To install camera surveillance in college campus
- Installation of punching system for students
- Conscientization programs as community service
- Awareness programs for school students.
- Training to reduce plastics in life situations.

Name *Dr. Tharamma George*



Signature of the Coordinator, IQAC

Name *Dr. Sunny Skariah*



Signature of the Chairperson, IQAC

Annexure I**Feedback from students**

The institutional feedback received during the academic year 2016-17 shows that almost all the student teachers expressed that the institution was following academically effective curricular practices. Majority of the students opined that the classroom practices inculcate values thereby helping them in modifying their behaviour. Most of the students are satisfied with the interactive and participatory teaching strategies used in the college which developed their professional and pedagogical skills. Some of the students shared their views about the encouragement and motivation given from the college for higher learning and research activities. Almost all the students opined that our college has a very good infrastructure facilities and excellent library for learning. Majority of the students felt that the institution has given them great confidence in using ICT resources for the teaching-learning process. Most of the students are satisfied with the financial, emotional and personal supports given by the institution. They expressed their satisfaction about the college programmes for shaping their talents, moulding their character and imbibing in them a sense of responsibility.

Annexure II**Feedback from Parents**

The PTA is functioning very effectively and providing all supports to academic and physical developments of the college. It renders all possible suggestions for day to day activities, financial aid for the development of infrastructural facilities and support to the management and staff for the smooth functioning of the institution. Majority of the parents strongly agree that the admission procedures adopted by the college is fair and accurate. Most of the parents are satisfied with the conducive atmosphere in the college which brings a positive change in the attitude of their wards. All parents are proud of their wards college because of the contribution of college towards their development. They strongly agree that the discipline of the college is good and a positive change in behaviour can be seen among the children. The college website is familiar for them and they get adequate information regarding the college. Parents are highly satisfied in the facilities of the college. They believe that the curriculum is well designed with focus on employability. The parents are satisfied with the administration of the college. The positive feedback from the parents is highly motivating for the institution to maintain the quality of the institution and to improve for more heights of educational process reaching. From the above feedback it can be concluded that parents and guardians were quite happy and satisfied with the quality of training provided to their wards by the college.

Annexure III

Feedback from Alumni

An alumni association has been formally constituted in the college since 1993. All students will be members of the association when they complete the B.Ed. course. Most of the alumni members conveyed that the curricular practices of the college had strengthened their skills and talents. The environment provided in the college made learning a pleasant experience for them. We believe that alumni feedback is an important source of information for betterment and development of the institution. Majority of them expressed their views regarding the motivation given by the college in inculcating good values and attitudes. The alumni association appreciated the academic initiatives taken by the University to restructure and update the curriculum as per the current needs. The alumni feedback analysis report reveals that majority of the alumni are happy and proud to be a part of this institution and they agreed that they would recommend their friends and relatives to enroll in this institution. The Alumni feedback on Course Content, Teaching Learning Process, Curriculum /Syllabus / Evaluation process, Library/ Sports/others and Administration is good. Alumni are very much satisfied with the Curriculum development in respect of completion of syllabus, teaching learning process, facilities and teaching quality and services. Almost all alumni opined that the college transacted the knowledge needed for teaching profession. They also have the opinion that the college has a significant role in providing desirable and essential training for them.

Annexure IV**Feedback from Employers**

The college has a well-defined mechanism for obtaining feedback from the employers to improve the performance and quality of the institutional provisions. The institution collects feedback from employers in formal and informal ways regarding the performance and commitment of our students as well as their expectations. Our students are placed in various service sectors like schools, colleges, banks and other government offices. They are well appreciated in their offices. The employer's feedback can be summarized as follows-

- They are very effective in their services.
- They are active and dynamic in various activities of their institutions and offices.
- They are very dedicated and sincere in helping others.
- They have close affiliation and attachment to the college they studied.
- They utilized their potentialities to the maximum extent.
- They have very good opinion about their Alma matte and encourage others to join at Mount Tabor Training College for B Ed. course.

Annexure V

Best Practice 1

TITLE: Documentary Preparation on promoting Environmental Awareness**Context:**

As a part of the course objective of Environment education and the urgency of promoting awareness on the conservation of environment motivated to continue the programme initiated on environmental awareness. The student teacher was made aware about the need, importance and the role of teacher in promoting Environmental Education. For the purpose the students were divided into groups of six to eight students and the Programme Coordinator introduces the need and objective behind the same. Each group selected a topic of their interest and conducted a detailed study on it. The group then prepared a script related to the topic and each member was assigned with their role. The documentary was prepared on different environment related topic such as Deforestation, Pollution, climate change, water scarcity, Global warming, green culture, organic farming, Alternate energy resources, forest conservation, wild life conservation etc. Each group prepared data gathering tools and also prepared pamphlets, notices, pluck cards, slogans etc. related to their topic. A detailed report on the same was also prepared by the students.

Objectives:

- To develop an understanding on environment education
- To acquaint with various environment issues
- To plan and implement an awareness to overcome the human intervention on environment

Obstacles:

- Time constraints
- Availability of all the members as it was group task.
- Skill to shoot and edit the script to a final product

Evidences of Success

- All the group prepared a documentary of 10 minutes duration and a copy of it was given for evaluation
- Presentation of the report in a creative and novel way
- Sharing of experience and observation of each students on the different stages of preparation
- Develop the skill of analysing, synthesising and comprehending
- Enhanced their awareness on different environment issues
- Enhanced their skill of nonverbal communication

Resources Required

- Availability of Resourceful teacher educators and their valuable suggestions.
- Well equipped library and internet facilities for reference
- Availability of electronic gadgets for shooting and editing
- References for preparing tool to collect details through questionnaire, interview schedule, observation schedule etc.

Annexure VI**Best Practice 2****TITLE: Preparation of Eco-friendly products****Context:**

Encouraging green culture has increasingly become a global trend recently because of its potential benefits to the society, environment, economy, and future of life. Changing lifestyle is forcing to a make deliberate choices and decisions regarding usage of renewable resources in their daily living. As a part of promoting usage eco-friendly products and with aim to make the campus plastic free such programme was initiated among the student teachers. The students who are previously trained in the preparation of the eco-friendly products were identified and the coordinator Sri Binulal K.R. provided them necessary instructions. The programme was introduced on the World Environment Day and different sessions were arranged to train the student in the preparation of it. Different eco-friendly products like paper bags, files, cloth mats, cloth bags, pouches etc. were prepared by each student and also a detailed report on it.

Objectives:

- To train students in preparation of Eco-friendly products
- To prepare Eco-friendly products such as Paper bags, files, cloth mats, cloth bags, and pouches
- To promote the usage of eco-friendly products

Obstacles:

- Availability of time as the students teachers are engaged with their practical works such as microteaching practice, criticism classes, teaching practice etc.
- Students opined that these materials are not suitable in different climatic conditions

Evidences of Success

- All the students prepared an eco-friendly product
- Students presented creative and novel ideas in the preparation of these products.
- Sharing of experience and observation of each students on the different stages of preparation
- Student teachers prepared files and other record works using eco-friendly materials

Resources Required

- Availability of resourceful teacher educators or a trained person who can train the students in the preparation of eco-friendly products.
- Availability of material, time and space for promoting it.

Annexure VII

**MOUNT TABOR TRAINING
COLLEGE
PATHANAPURAM
CALENDAR**

CALENDER FOR 201617**Semester I [1st June 2016 to 31st Oct. 2016]**

June 2016	22	
July 2016	22	
August 2016	22	
September 2016	18	
October 2016	21	
Total	105	working days

Semester II [1st Nov. 2016 to 31st March 2017]

November 2016	23	
December 2016	21	
January 2017	22	
February 2017	21	
March 2017	22	
Total	109	working days

2016 JUNE				
Date	Days of Weeks		Particulars	No. of Working Days
1	WED		College Reopens.	1
2	THU			2
3	FRI			3
4	SAT			
5	SUN	H	World Environment Day	
6	MON			4
7	TUE			5
8	WED			6
9	THU			7
10	FRI			8
11	SAT	H	Second Saturday	
12	SUN	H		
13	MON		3rd Semester OTP begins	9
14	TUE			10
15	WED			11
16	THU			12
17	FRI		MGOCSM Meeting	13
18	SAT			
19	SUN	H		
20	MON		Reading Week Observation	14
21	TUE		International Yoga Day - ESAY Competition	15
22	WED			16
23	THU		Quiz Competition & Telc Inauguration	17
24	FRI			18
25	SAT			
26	SUN	H		
27	MON			19
28	TUE			20
29	WED		Workshop - Teaching Aid Preparation	21
30	THU			22

2016 JULY				
Date	Days of Weeks		Particulars	No. of Working Days
1	FRI		Ist Semester Class begins - PTA Meeting	1
2	SAT			
3	SUN	H		
4	MON		Ist year Orientation	2
5	TUE		Ist year Orientation	3
6	WED	H	Idul-Fitar	
7	THU		Ist year Orientation	4
8	FRI		Ist year Orientation	5
9	SAT	H	Second Saturday	
10	SUN	H		
11	MON		Merit Day	6
12	TUE		Malala Day - Essay Competition	7
13	WED			8
14	THU			9
15	FRI		Club Activites	10
16	SAT			11
17	SUN	H		
18	MON			12
19	TUE			13
20	WED		NAAC Peer Team Visit	14
21	THU		NAAC Peer Team Visit	15
22	FRI			16
23	SAT			
24	SUN	H		
25	MON		Teaching Practice Orientation	17
26	TUE		Nature Club Inauguration	18
27	WED		Teaching Practice Phase I begins (3rd Sem)	19
28	THU			20
29	FRI		MGOCSM Inauguration	21
30	SAT			22
31	SUN	H		
				TOTAL WORKING DAYS : 22

2016 AUGUST				
Date	Days of Weeks		Particulars	No. of Working Days
1	MON			1
2	TUE	H	Karkidakavavu	
3	WED		Micro Teaching - Ist Sem.	2
4	THU		Micro Teaching - Ist Sem.	3
5	FRI		Micro Teaching - Ist Sem.	4
6	SAT		Tabor Day	
7	SUN	H		
8	MON			5
9	TUE			6
10	WED		Club Activity	7
11	THU			8
12	FRI			9
13	SAT	H	Second Saturday	
14	SUN	H		
15	MON	H	Independence Day	
16	TUE		Mid - Sem Exam Ist Sem	10
17	WED		Mid - Sem Exam Ist Sem	11
18	THU		Mid - Sem Exam Ist Sem	12
19	FRI			13
20	SAT		College based Reflection	14
21	SUN	H		
22	MON			15
23	TUE			16
24	WED	H	Sri Krishna Jayanthi	
25	THU			17
26	FRI			18
27	SAT		College based Reflection	19
28	SUN	H		
29	MON			20
30	TUE			21
31	WED			22

2016 SEPTEMBER				
Date	Days of Weeks		Particulars	No. of Working Days
1	THU			1
2	FRI			2
3	SAT		College based Reflection	3
4	SUN	H		
5	MON		Teachers Day - Guruvandhanam	4
6	TUE			5
7	WED			6
8	THU			7
9	FRI		Onam Celebrations. Closes for Onam	8
10	SAT	H	Second Saturday	
11	SUN	H		
12	MON	H	Idul- Asa-Fa	
13	TUE	H	Onnam Onam	
14	WED	H	Thiruvonam	
15	THU	H	Munnam Onam	
16	FRI	H	Sree Narayana Guru Jayanthi	
17	SAT			
18	SUN	H		
19	MON		College Re-opens after Onam	9
20	TUE			10
21	WED	H	Sree Narayana Guru Samadhi	
22	THU			11
23	FRI		Field Visit	12
24	SAT		College based Reflection	13
25	SUN	H		
26	MON			14
27	TUE		Seminar	15
28	WED			16
29	THU			17
30	FRI			18
				TOTAL WORKING DAYS : 18

2016 OCTOBER				
Date	Days of Weeks		Particulars	No. of Working Days
1	SAT		College based Reflection	1
2	SUN	H	Gandhi Jayanthi	
3	MON		Classes begins after Teaching Practice (3rd Sem)	2
4	TUE			3
5	WED		Club Activities	4
6	THU			5
7	FRI			6
8	SAT	H	Second Saturday	
9	SUN	H		
10	MON	H	Mahanavami	
11	TUE	H	Vijayadasami	
12	WED	H	Muharam	
13	THU		Model Exam (3rd Sem.)	7
14	FRI		Model Exam (3rd Sem.)	8
15	SAT		Model Exam (3rd Sem.)	9
16	SUN	H		
17	MON			10
18	TUE			11
19	WED			12
20	THU			13
21	FRI			14
22	SAT			15
23	SUN	H		
24	MON			16
25	TUE			17
26	WED		University Exam (3rd Sem.) EDU 11	18
27	THU			19
28	FRI		University Exam (3rd Sem.) EDU 12	20
29	SAT	H	Deepavali	
30	SUN	H		
31	MON		University Exam (3rd Sem.) EDU 13	21
				40
				TOTAL WORKING DAYS : 21

2016 NOVEMBER				
Date	Days of Weeks		Particulars	No. of Working Days
1	TUE			1
2	WED	H	St. Gregorios Day. (Parumala perunal)	
3	THU			2
4	FRI			3
5	SAT		Blood Donation Awareness Campaign	4
6	SUN	H		
7	MON		Class begins (4th Sem.)	5
8	TUE			6
9	WED		Class on: How to face Interview ?	7
10	THU			8
11	FRI		Fancy Model Class Competition	9
12	SAT	H	Second Saturday	
13	SUN	H		
14	MON		Teaching Practice IInd Phase begins	10
15	TUE			11
16	WED		Communication skill enhancement Prg.	12
17	THU			13
18	FRI			14
19	SAT			
20	SUN	H		
21	MON			15
22	TUE			16
23	WED			17
24	THU			18
25	FRI		Seminar	19
26	SAT			20
27	SUN	H		
28	MON			21
29	TUE			22
30	WED			23
				TOTAL WORKING DAYS : 23

2016 DECEMBER				
Date	Days of Weeks		Particulars	No. of Working Days
1	THU		AIDS Day Observation	1
2	FRI			2
3	SAT	H	Founder's Day	
4	SUN	H		
5	MON			3
6	TUE			4
7	WED			5
8	THU			6
9	FRI		Seminar on Human Rights	7
10	SAT	H	Second Saturday	
11	SUN	H		
12	MON			8
13	TUE			9
14	WED			10
15	THU		Club Activities	11
16	FRI			12
17	SAT			
18	SUN	H		
19	MON		Music Fest	13
20	TUE			14
21	WED			15
22	THU		Christmas Celebration - College Closes for Xmas	16
23	FRI			17
24	SAT			
25	SUN	H	Christmas	
26	MON			
27	TUE			
28	WED			
29	THU			
30	FRI			
31	SAT			
				TOTAL WORKING DAYS : 21

2017 JANUARY				
Date	Days of Weeks		Particulars	No. of Working Days
1	SUN	H		
2	MON		College re-opens after Xmas	1
3	TUE			2
4	WED		Workshop - Models of Teaching	3
5	THU			4
6	FRI			5
7	SAT			6
8	SUN	H		
9	MON			7
10	TUE			8
11	WED		Mar Dionysius Memorial Elocution	9
12	THU			10
13	FRI			11
14	SAT	H	Second Saturday	
15	SUN	H		
16	MON		Class begins after IIInd Phase Teaching	12
17	TUE			13
18	WED			14
19	THU	H	St. Steaphen's Day	
20	FRI		Premarital Counselling	15
21	SAT			
22	SUN	H		
23	MON			16
24	TUE		Intercollegiate Chess Competition	17
25	WED		Annual Sports	18
26	THU	H	Republic Day	
27	FRI			19
28	SAT			20
29	SUN	H		
30	MON			21
31	TUE			22
				TOTAL WORKING DAYS : 22

2017 MARCH				
Date	Days of Weeks		Particulars	No. of Working Days
1	WED			1
2	THU		Arts Day	2
3	FRI		MGOCSM Validictory	3
4	SAT			
5	SUN	H		
6	MON			4
7	TUE			5
8	WED		College Day	6
9	THU			7
10	FRI			8
11	SAT	H	Second Saturday	
12	SUN	H		
13	MON		Model Exam (2nd Sem.)	9
14	TUE		Model Exam (2nd Sem.)	10
15	WED		Model Exam (2nd Sem.)	11
16	THU		Model Exam (2nd Sem.)	12
17	FRI		Model Exam (2nd Sem.)	13
18	SAT			
19	SUN	H		
20	MON			14
21	TUE			15
22	WED			16
23	THU			17
24	FRI			18
25	SAT			
26	SUN	H		
27	MON			19
28	TUE			20
29	WED			21
30	THU			22
31	FRI		College closes for summer vacations	
				45
				TOTAL WORKING DAYS : 22

2017 APRIL				
Date	Days of Weeks		Particulars	No. of Working Days
1	SAT			
2	SUN	H		
3	MON			
4	TUE			
5	WED			
6	THU			
7	FRI			
8	SAT		Second Saturday	
9	SUN	H		
10	MON			
11	TUE			
12	WED			
13	THU			
14	FRI			
15	SAT			
16	SUN	H		
17	MON			
18	TUE			
19	WED			
20	THU			
21	FRI			
22	SAT			
23	SUN	H		
24	MON			
25	TUE			
26	WED			
27	THU			
28	FRI			
29	SAT			
30	SUN	H		
				TOTAL WORKING DAYS : 0

2017 MAY				
Date	Days of Weeks		Particulars	No. of Working Days
1	MON		Community Living Camp	
2	TUE		Community Living Camp	
3	WED		Community Living Camp	
4	THU		Community Living Camp	
5	FRI		Community Living Camp	
6	SAT			
7	SUN	H		
8	MON			
9	TUE			
10	WED			
11	THU			
12	FRI			
13	SAT		Second Saturday	
14	SUN	H		
15	MON			
16	TUE			
17	WED			
18	THU			
19	FRI			
20	SAT			
21	SUN	H		
22	MON			
23	TUE			
24	WED			
25	THU			
26	FRI			
27	SAT			
28	SUN	H		
29	MON			
30	TUE			
31	WED			
				TOTAL WORKING DAYS : 0